

Tre Lag Stevne Steering Committee Agenda
Best Western – Doublewood Inn and Conference Center
3333 13th Ave. S. Fargo, ND58103
October 1, 2011 10:30 – 3:30 Room ?

(Michelle Foss, Sales Director will make arrangements for the site tour. The time has not been set yet.)

I. Introductions and review of current membership list

II. Review and Adoption of Agenda

III. Election of Officers and Committee Assignments

IV. Secretary's Minutes of the Last Meeting

V. Treasurer's Report

- A. Year to Date
- B. Review of Stevne Expenses
- C. Audit

VI. Old Business:

- A. Committee and Individual Reports
- B. Review/evaluation of 2011 Stevne
- C. Stevne Site Selection Committee

VII. New Business:

- A. 2011 Stevne Planning
 - 1. Assignments (see Assignment/Responsibilities list)
 - 2. Schedule (Budget is related to the schedule. Like 2011? Tour day? Special events in evening? Lab hours? Number of speakers at the same time?)
 - 3. Theme
 - 4. Speakers
 - 5. Tour(s) and Special Event
 - 6. Entertainment
 - 7. Other

VIII. Next Meeting/Place/Time

IX. Adjournment